

General Welfare Requirement: Organisation

Providers must plan and organise their systems to ensure that every child receives an enjoyable and challenging learning and development experience that is tailored to meet their individual needs.

BEECHDALE NURSERY SCHOOL

Administration and Admissions

Policy



September 2021

Admissions

Policy Statement

It is our intention to make our Nursery accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the Nursery through open, fair and clearly communicated procedures.

Procedures

- We ensure that information about our Nursery is accessible, in written and spoken form and, where appropriate, in more than one language. Where necessary, we will try to provide information in Braille, or through British Sign Language. We will provide translated written materials where language needs of families suggest this is required as well as access to an interpreter.
- We arrange our waiting list in line with Durham L.E.A. admissions procedures.
- We describe our Nursery and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe our Nursery and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, ethnicity or from English being a newly acquired additional language.
- We describe our Nursery and its practices in terms of how it enables children and/or parents/carers with disabilities to take part in the life of the Nursery.
- We monitor the gender and ethnic background of children joining the group to ensure that our intake is representative of social diversity.
- We make our Equal Opportunities Policy widely known.
- We consult with families about the opening times of the setting to ensure we accommodate a broad range of family need.
- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the Nursery that provides stability for all the children.

This policy will be regularly reviewed and updated as part of the School's overall INSET plan.

Review date September 2022

